

# DUOC AGM 2018

## **Captain - Andrew Stemp**

### Role

- Liaise with Team Durham
  - Including Team Durham cars
- Organise BUCS
  - Accommodation
  - Transport
  - Social
- Organise Fresher's Fair
  - Leaflets
  - Find space/kit Micro-maze (Coach to plan)
- Organise a minimum of 1 weekend away each term (Accom/Transport/Entries etc)
  - EUOC Burns Night
  - Lake District?
  - DUOC on tour? 3<sup>rd</sup> term

## **Vice-Captain - Luke Piper**

### Role

- Create a fixtures list for the term/year
- Organise the local weekend events
  - Entries
  - Transport
  - Timings
- Organise the BUOT weekend in Durham
- Organise a DUOC tour in third term
- Complete BOF affiliations
- Physical Training session each week
  - Hills
  - Core?
- Possible fund raising event
  - Army or local?

## **Coach - Daniel Murphy/Matthew Fosskett**

### Role

- Organise weekly Wednesday technical training session, who will do coaching sessions and when
- Plan training sessions for those who don't have much experience with leading orienteering sessions Make a termly rota in which each member of the exec (or other members) printing maps and lead training sessions

## **Treasurer - Bronwen Mansel**

### Role

- Accounts once a month
- Liaise with the rest of the exec
- British Orienteering Affiliation

- British Orienteering Membership for Freshers (in November)

#### **Social Secretary - Beatrice Law**

##### Role

- Minimum of 2 Socials every term
- Christmas Meal
- Pre-BUCS Meal

#### **Webmaster - Daniel Murphy/Matthew Foskett**

##### Role

- Keep the website updated with blog posts
  - This includes posts links to website on Facebook page
- Update termly calendar
- Set up a dropbox under the clubs email
  - Maps
  - DUOC Account details (for printing etc)
  - Wednesday Training Rota
  - Fixtures List
  - Standing Orders
  - Link to PurplePen

#### **Kit Secretary - Vacant**

##### Role

- Organise the buying of club kit via Team Durham and Playerlayer
- Look into new items of club kit from external suppliers if required (headbands).

#### **Social Media - Currently part of Captain's role (Andrew Stemp)**

##### Role

- Co-ordinate Social Media within DUOC and with TD